



Amended MINUTES of GENERAL MEETING HELD 9 September 2016

Meeting opened: 1.05pm

Present: Mark Sheahan (Chair), Kathy Sheahan, Jenny Green (Minutes Secretary), Christine Ihle, Gareth Davey, Thea Ormonde, Robert Boothey, Peter Butler, Lindsay Hallam, Cr Glenn Raleigh, Neville Milne, Kevin Lockhart, John Schmidt

Apologies: Vicki Mott, Robyn Smith, Steve Arnold, Janet Arnold

PREVIOUS MINUTES

Unconfirmed minutes of the previous general meeting held on 12 August 2016 were distributed to members prior to the meeting. Several suggested amendments were distributed at the meeting and the amended version was accepted.

Moved: Christine Ihle

Seconded: Kathy Sheahan

Result: Motion carried.

CORRESPONDENCE OUTWARD

- Correspondence to Cardwell Lions Club re: requesting a donation of money for MTB Park
- Correspondence to CCMC pledging funds – 24/8/16

CORRESPONDENCE INWARD

- Email from Peter Faulkner CCED re: minutes from previous meeting – 15/8/16
- Email from Peter Faulkner CCED re: membership application form – 15/8/16
- Email from Jeff Coward CCMC re: copy of correspondence sent to Lindsay Hallam CDCFF regarding support for the Cardwell Forest MTB Park – 19/8/16
- Invitation to attend community workshop "Why is Your Place Special" on 11 September
- Email from Jeff Coward CCMC asking for a commitment letter for funds – 22/8/16
- Email from Jeff Coward CCMC re: MTB Park grants/funds – 24/8/16
- Email from Jeff Coward CCMC re: Ministerial Letter Draft – 25/8/16
- Email from Peter Faulkner CCED re: MOU with Council – 25/8/16
- Email from Jeff Coward CCMC with link to Qld National Parks – 25/8/16
- Email from Jeff Coward CCMC re: Land Tenure for MTB Park – 29/8/16
- Email from Jeff Coward CCMC re: site inspection Tuesday 23 August 2016 – 25/8/16
- Email from Peter Faulkner CCED re: CCRC Rates Reference Group – 2/9/16
- Email from Gareth Davey to Peter Faulkner CCED re: draft of Council MOU – 2/9/16
- Email from Gareth Davey re: representation for users of our local aerodrome – 3/9/16
- Email from Peter Faulkner CCED re: final version of Council MOU – 5/9/16
- Email from Peter Faulkner CCED re: next meeting on Tues Sept 13 with agenda, minutes, MOU – 7/9/16
- Email from Robyn Smith and Chris Stoter re: not favouring a support letter from the Chamber to Passage Holdings – 9/9/16
- Email from Gareth Davey re: not favouring a support letter from the Chamber to Passage Holdings at this time – 8/9/16
- Email from Steve & Janet Arnold re: apologies and not favouring a support letter from the Chamber to Passage Holdings at this time – 8/9/16



TREASURERS REPORT

To be tabled

Moved: Christine Ihle

Seconded: Mark Sheahan

Result: Motion carried.

Balance as at 9/9/16 – \$3,347.07

Donation to CCMC – \$2,000.00

- 23 members have renewed their Chamber membership
- 11 members renewals are outstanding
- 4 new businesses have applied to join the Chamber
- There were no outward payments
- Chris Ihle will collect the money from the viewer on the foreshore and deposit into the Chamber's bank account.

BUSINESS ARISING FROM PREVIOUS MINUTES

1. Gareth Davey:

- *Looking for support around town for having skydivers at Cardwell once a month at the same time the jetty markets are on. They can pick up jumpers in town, take off from Dallachy aerodrome, and drop over the beach or somewhere near to where the markets are being held (subject to safety assessments of course).*

Outcome – *This will be discussed with Thea Ormonde, market convenor.*

Update

- Gareth Davey has written to 5 separate skydiving businesses and one replied. They are considering initial demo jumps at the same time as the jetty markets on 24 September, subject to the results of an on-site risk assessment which they will conduct next week.

2. Balliol Street:

- *Letter to be sent to CCRC regarding the upkeep/resealing of Balliol Street especially as the Visitor Information Centre (VIC) is now at the Bush Telegraph and J C Hubinger Museum. The road is a mess during the rainy season and very dusty and dirty during the dry season.*

Update

- Cr Raleigh suggested that to get a response from CCRC to repair Balliol Street, residents lodge a service issue with Council on its website at: <http://www.cassowarycoast.qld.gov.au/web/guest/roads-and-drainage> or by attending the CCRC Customer Service office at the library.
- Gareth Davey asked if signs could be erected directing people to parking in Balliol Street for the VIC – Cr Raleigh will take this to the Traffic Consultative Committee as anything involving the Bruce Highway is a main roads issue.



3. **Bendigo Bank:**

- *Ask Bendigo Bank for funding for the bike trails in the forest behind Cardwell*
- *The amphitheatre stage needs a cover – funding from Bendigo Bank?*
- *Kathy or Mark will speak to Peter Toppin from Bendigo Bank*
- *Jeff Coward from CCMC mentioned how successful the bike trails in Atherton are and it could be the same in Cardwell.*
- *Letter to Cardwell Lions Club requesting a donation to assist with our current project of developing Cardwell as a world class biking destination*

Update

- A letter has been sent to Cardwell Lions Club asking for a donation of money to go towards the MTB Park. The amphitheater stage cover funding has been put on hold.
- Jeff Coward has informed the Chamber that Bendigo Bank have given their support by donating \$10,000. Beachcomber Motel have donated \$3,000 and “in kind” from HQ Plantations. The Chamber has donated \$2,000. CDCFF are unable to help at the moment. Photo to be taken of the Bendigo Bank donating the \$10,000 to go into the local newspaper.

4. **UFO Festival and jetty markets:**

- *Funds need to be more transparent – knowing where expenses are going and what donations/funding is coming in.*
- *Needs its own budget.*
- *Volunteers to be delegated their own specific areas. Especially as Thea is working more hours.*
- *A subcommittee to be set up.*
- *A letter of support from CCRC for applying for grant.*
- *Meet with Thea in the near future.*

Update

- Members agreed that the UFO Festival should have its own budget.
- Business cards have been printed and Mark Sheahan visited the Townsville Markets and distributed cards to stall holders inviting them to come to the markets in Cardwell.
- There are 10 markets during the year and if the stall holders pay up front they will be given 3 months free.
- Could the markets be changed to Sunday mornings as it is very busy in Cardwell on Sundays? This would have to be discussed with CCRC.
- Encourage more local people to have stalls at the markets.
- Lindsay Hallam said that Saturday was a preferred day as people were travelling through Cardwell going to Townsville or Cairns to spend the weekend.
- A subcommittee will be formed to discuss further ideas.
- TCT have come on board and a 5-year strategic plan will be put in place
- The festival does need to generate its own income
- There will be a new format for the 2017 UFO Festival.



AGENDA ITEMS

1. Thea Ormonde – *A revised Town Map for Cardwell*

Discussion: Thea Ormonde explained that if the Chamber will draft a map then CCRC will arrange to design it professionally.

Outcome: Gareth Davey will supplement the draft of a map of Cardwell showing specific points of interest. The Chamber will ask Cardwell businesses for sponsorship.

2. Gareth Davey – *Out-of-date postings about Cardwell on the Internet*

Should posts like this: <http://www.regionalaustralia.org.au/home/2013/09/blog-the-future-of-cardwell-post-yasi/> which don't do anything to help our township at this point in time (but may have been true in the past), can be responded to by the Chamber on behalf of its members. Could we prepare some positive words that we can drop into any blog or website to update the world on where Cardwell is today?

Discussion: Gareth Davey explained that he came across the blog whilst Google-searching 'Cardwell Chamber of Commerce'. He remarked that it is not a very positive post and needs changing – the response by a former resident to the original posting was more the problem. There is a lot of "old stuff" on the web about Cardwell. Lindsay Hallam explained that the post was done after Cyclone Yasi. The meeting discussed if there is value in responding to negative posts including on Facebook.

Outcome: Lindsay Hallam took a copy of the post. The meeting decided that posts like this which are dated (several years old) do not need to be followed up by the Chamber.

3. Gareth Davey – *Management of our local aerodrome*

Interfacing with CCRC via the Chamber as a viable option.

Discussion: Gareth Davey distributed a map of the 13 aerodromes in the Cassowary Coast and explained how we are a very aviation-friendly region and can use that to our advantage. Ratepayers pay to keep our local Dallachy aerodrome and it should encourage business, recreational and investment benefits to Cardwell. There are issues relating to future usage and maintenance, and two-way communication with Council needs to be improved. Gareth has presented four options to CCRC (users to continue as ad-hoc customers of a Council service; create a new user group like at Innisfail; work via an industry advisory committee; or via the Cardwell Chamber) and suggested the Chamber take the initiative to represent the local aerodrome using its existing good relationships with CCRC.

Outcome: Gareth asked the Chamber to represent the ongoing interests of Dallachy Aerodrome to Council for the benefit of the Cardwell area. Motion to move.

Moved: Gareth Davey **Seconded:** Christine Ihle **Result:** Motion carried.

Gareth Davey to be the local aerodromes representative on the Chamber's General Committee.



4. Gareth Davey – A gateway airport for the Cassowary Coast

For forwarding to Cassowary Coast Economic Development Inc. (CCED) as a region-wide issue for their consideration.

Discussion: Gareth Davey explained that CCRC had commissioned a study of public aerodromes in the Cassowary Coast (in 2011), and then masterplanned Innisfail/Mundoo aerodrome for future expansion (2013), however both studies may no longer be contemporary and over-emphasise the importance of Innisfail with no direct benefits to Cardwell. He noted Mayor Kremastos has mentioned using Innisfail aerodrome as part of a future **freight** hub in Innisfail. Gareth suggests Tully would be a better gateway airport for future **passenger** operations and would centrally and fairly serve the four major communities of Cardwell, Tully, Mission Beach and Innisfail. Although there is no funding currently available, it is important to remind Council that future expansion should benefit the entire Cassowary Coast and to update its aerodrome studies appropriately.

Outcome: Gareth asked that, as the Chamber is a foundation member of the new CCED group which is currently asking for region-wide issues, the concept of a gateway airport for future passenger-carrying operations in the Cassowary Coast be placed on CCED's agenda. Motion to move.

Moved: Gareth Davey

Seconded: Jenny Green

Result: Motion carried.

The Chamber will write to CCED advising them the outcome of this meeting.

5. Gareth Davey – The Chamber's public presence in Cardwell

Website, Facebook, noticeboards.

Discussion: Gareth Davey asked if members were happy with the Chamber's website, Facebook page, and town noticeboards since he had taken over their maintenance and content several months ago. There are 3 noticeboards maintained by the Chamber – outside IGA, outside Sweet Surprise Bakery, and outside Brearley's Bakery – which are available for notices from the Chamber committee, about financial members, and sponsors. To avoid misunderstandings, a publishing policy notice was placed on each noticeboard. However, Gareth reported that this week the lock on the IGA board had been changed for the second time and the Chamber's policy notice removed.

Outcome: Mark will investigate this with IGA.

GENERAL BUSINESS

1. Christine Ihle – 75th Anniversary of the Battle of Coral Sea 2017

- CCRC have come on board with their support for the anniversary.
- Saturday there will be a march along the foreshore pathway.
- Saturday night there will be a Gala Dinner at the Cardwell Community Hall.
- More celebrations on Sunday.
- Chamber will work the bar at the Gala Dinner.
- Coast Guard usually have Pig on a Spit on the Saturday night but have agreed not to have this but will be involved elsewhere.



2. **Christine Ihle – MTB Park**

- There are several processes to go through before the MTB Park can go ahead. Approval from: Giringun Aboriginal Corporation, Girramay People Aboriginal Corporation/Girramay Traditional Owners, HQ Plantations Pty Ltd (HQP), Queensland Parks and Wildlife Service (QPWS), and Mahogany Glider corridor.

3. **Christine Ihle – Sullivan’s Track**

- Chris will be applying for a \$5,000 grant.
- Cr Raleigh will send a support letter from CCRC.

4. **Kathy Sheahan – Tropical Coast Tourism (TCT)**

- A representative of Chamber should be attending the TCT meetings. Kathy is still waiting for the invitation to attend. This will go to the next TCT meeting.

5. **Kathy Sheahan – Facebook**

- The issue of negative comments being posted onto Facebook was discussed at the Peter Kenyon workshop.
- Negative comments are very “corrosive”
- Ignore these comments
- There should only be positive comments posted.

6. **Thea Ormonde – Markets**

- There is a meeting on Tuesday 13 September at 10.00am in Tully to discuss the rules and regulations of holding markets. Mark Sheahan will attend meeting as Thea cannot due to work commitments.
- Next markets are on the 24 September but Thea will be unable to organise this. Could someone else mark out the stalls please?

[Post-meeting update: The Tully session has been postponed to Friday 7 October.]

7. **Mark Sheahan – Support Letter for Passage Holdings**

- Mark received a phone call from David Hutchen asking for a support letter for Passage Holdings who are the developers of Port Hinchinbrook.
- Emails were received from Robyn Smith, Gareth Davey, and Steve and Janet Arnold who did not favour a support letter being written at this time.
- Chris Ihle had several phone calls from members who also did not favour a support letter being written.

Various comments were made by members who attended the meeting, such as:

- This is a private development and Chamber should stay neutral.
- We should support the development of Port Hinchinbrook – Cardwell businesses will benefit from this.
- Realistically what will it do for businesses in Cardwell.
- Chamber must remain neutral.



7. Mark Sheahan – Support Letter for Passage Holdings [cont'd]

[Post-meeting update: The following text has been inserted in these minutes, following an email from Lindsay Hallam on 28 September which was discussed and agreed to at the 11 October general meeting.] Lindsay Hallam wanted recorded in the minutes that he spoke at the meeting in support of the proposed letter of support for Passage Holdings. He also wanted noted he has always supported the Port Hinchinbrook development and the benefits it will deliver to Cardwell and the broader community.

Motion was moved that the Cardwell Chamber of Commerce take a neutral stance and not issue a letter of support, as requested by David Hutchen, at this time.

Moved: Christine Ihle **Seconded:** Kathy Sheahan **Result:** Motion carried.

Mark Sheahan will advise David Hutchen of the meeting's decision by letter.

8. Kathy Sheahan – Cardwell Care

- Cardwell Care is now managed by Churches of Christ. Churches of Christ assist small communities.
- The Chaplain who is with the Churches of Christ would like any ideas that could help the community.
- One idea is to help the youth of Cardwell. He would like to set up a mountain bike academy for the youth.
- Are there any other ideas that could be put forward?

9. Thea Ormonde – Visit

- Two people visited the official Cardwell VIC on Tuesday morning. They said they were from the opposition and took photos of the VIC display.
- They took away all the *Fishing in Hinchinbrook* brochures saying that they were done by the Great Greenway Tourism and that the brochure could not be used in the CCRC-run VIC even though on the back of the brochure is a Cardwell Chamber of Commerce logo.
- Christine Ihle said that the former Chamber donated \$5,000 to produce the brochure.
- Thea will not display this brochure at the VIC until further notice. This is a CCRC issue.

10. Thea Ormonde – Great Green Way Building

- The toilets are now permanently closed at the GGWT building
- There is an issue about market stall holders using the land around the GGWT building. Chamber has correspondence from GGWT that allows stall holders to use this land [available on the Chamber's website at <http://www.cardwellchamber.com/documents>].
- Stall holders must have their own insurance.

11. Kevin Lockhart – Cardwell acclaim

- Received an email from Cairns Post on 2/9/16 about how good Cardwell is looking.
- Thanks to TCT for advertising Cardwell.



12. John Schmidt – Hinchinbrook Island

- Hinchinbrook Island Management Plan is now open for submissions and deadline is end of the year.
- QPWS need help as there are only two rangers left in Cardwell and one ranger will be moving and the other is expecting a baby.
- What do we want from the Hinchinbrook Island Management plan?
- More local ideas – especially involving the indigenous culture.
- This should be in cooperation with Hinchinbrook Shire Council

13. Mark Sheahan – CDHS

- Anne Mealing, president of CDHS, has asked for support from the Chamber.

Meeting closed: 2.50pm
Next Meeting: Tentatively Friday 7 October 2016
Venue: Cardwell Swimming Pool